

Scioto County Board of Developmental Disabilities
Board Meeting Minutes
December 16, 2021
STAR, Inc. @ 5:00 P.M.

Before the Board meeting, two SCDD employees, and one Board member were recognized on their retirements. Superintendent Purcell thanked Jeffrey Kleha, Board member and Recording Secretary for his service to the Board for the last 12 years. It was noted Kleha had provided vital knowledge during the meetings, and had not missed one meeting during his time as a member. SCDD employee Sandy Brisker was recognized for her 20 years of service in a variety of positions, with the latest as Payment Authorization for Waiver Services Specialist (PAWS). It was noted Sandy was always flexible and cooperative in any of her roles. Also retiring at the end of the year is HR/Finance Director Lynne Webb. She has been in the Business Office since 2005 in various related positions, ending her career as Director. Purcell stated it has been a privilege to work with Lynne for the last 14.5 years, and her work ethic and commitment to the job makes it extremely hard, if not impossible to replace her. All three have been a huge asset to SCDD and will be missed tremendously.

The Board welcomed two new SSA's who started within the last few months, Justin Isaac and Travis Turner.

Jessica Hoffer, Director, and Theresa Rowland, Coordinator, were also introduced as part of the newly created Outreach Department.

1. **Prayer & Pledge:** Cindy Gibson offered the prayer and Jon Peters led the pledge.
2. **Roll Call:** Present were Acting President Michael Arnett, Recording Secretary Jeffrey Kleha, Cindy Gibson, Anthony Mantell, William Adams, Ellen Murray and Jon Peters.
3. **Agenda:** No changes as presented
4. **Minutes:** Minutes for the Personnel/Finance Committee meeting, the Ethics Council, and the regular Board meeting, all conducted on 11/18/21, were approved collectively on a motion made by Mantell and seconded by Adams. The motion carried in a unanimous roll call vote.
5. **Expenses and Fiscal Report:** Finance Director Lynne Webb reporting for the last time before retiring. Webb thanked the Board for signing four *Moral Obligations*. She stated the month of November started with roughly \$9.5 million and ended with just over \$8.6 million after revenue and expenditures. Kleha made a motion to accept the written and oral report, and it was seconded by Gibson. The motion carried in a unanimous roll call vote.
6. **Superintendent's Report:** Superintendent Matt Purcell reporting. Purcell introduced and welcomed newly appointed Board member Adrienne Buckler-Callihan, who was present briefly at the meeting. He stated SCDD was very excited to have Adrienne as a new Board

member beginning in January, and looked forward to her knowledge and expertise at the meetings.

Purcell also mentioned the need for a nominating committee and discussion of change of venue of the Board meetings from STAR Inc., to the new conference room at the Carousel Center. He stated both items could be voted on at this meeting, or wait until January. Acting President Arnett stated it would be discussed following the meeting.

7. **Program Reports:** The program reports were submitted to the Board prior to the meeting. Arnett thanked the Directors for their reports which provides key information to the Board members on the programs. There were no comments or questions regarding the reports.
8. **Committee Reports: Ethics Council** – J. Kleha, Chair – There was no Ethics Council this month.
9. **Old Business:** None
10. **New Business:**
 - A. ***Vote on 2022 Waiver Allocations.*** Purcell requested approval to allocate funds for waivers in 2022 as mandated by DoDD. This includes funding for ten Individual Option, ten Level One, and five Self waivers. He noted this was identical to 2021 waiver numbers. Adams made the motion to approve the allocations and it was seconded by Mantell. The motion carried in a unanimous roll call vote.
 - B. ***Vote to continue COVID assistance to ADS programs in Scioto County into 2022.*** Purcell reminded the Board the COVID Funding Assistance program was created in May 2020 to help ADS with fixed costs during the pandemic. He noted the Board approved additional funds in October to be carried through the end of 2021. Purcell stated the purpose in assisting ADS programs was to ensure adults have options in choosing programs and services. Kelly Hunter, STAR Inc., thanked the Board for providing on-going support and noted STAR attendance was still down from 150 to roughly 110 individuals; therefore, assistance was still needed and greatly appreciated. Kleha made the motion to approve the extension of the COVID Assistance fund with a monthly limit of \$7500, and an amount not to exceed \$50,000 per year. The need for further assistance will be determined after reassessment of the first quarter in March, 2022. Murray seconded the motion and it carried in a unanimous roll call vote.
 - C. ***Discuss/Vote on substitute teacher rate.*** Purcell stated the current substitute teacher rate was \$95 per day for the first ten days, and went to \$100 on the eleventh day. As this was very tedious and sometimes confusing for payroll and the applicants, he recommended the rate be changed to \$100 per day. Kleha made the motion to approve the updated rate and it was seconded by Adams. The motion carried in a unanimous roll call vote.

D. ***Discuss rate compression elimination strategy.*** Purcell stated no action would be needed from the Board on this item, as a solution had not yet been developed. He stated he, Steve Sowkulech, and Chad Phipps had applied Market Survey results to the SCDD salary scale, and a solution was still unavailable regarding newer vs. older employee payrates. He stated if a solution can be reached, it will be presented to the Board at a later time.

12. Comments from the floor: None

13. Executive Session: The Board entered Executive Session at 5:30 P.M. *in accordance with ORC 121.22 Public Meetings – Exceptions (G) (1), the Board will enter into executive session to consider the appointment, employment, promotion and compensation of a public employee(s) or official* on a motion made by Kleha and seconded by Murray. The motion carried unanimously.

14. The Board returned to regular session at 6:00 PM. On a motion made by Kleha and seconded by Mantell, the Board approved a one-year contract for the Director of Human Resources/Finance. The motion carried unanimously.

15. Adjournment: The Board adjourned at approximately 6:05 PM.

Minutes Prepared by:
Carla Nelson-White, Board Clerk

Submitted by:
Jeffrey Kleha, Recording Secretary